



Everybody Excelling, Every Day. No Excuses!

### Randal Cremer Governing Body Work Plan 2017/18

JR010916

| Full Governing Body Meetings   |   |   |   |
|--|---|---|---|
| Autumn 1 - 19 <sup>th</sup> Sept 2016  | Autumn 2 – 5 <sup>th</sup> Dec 2016   | Spring -6 <sup>th</sup> March 2016  | Summer – 22 <sup>rd</sup> May   |
| Finalise dates for 2017/18<br>Membership and vacancies<br>Review membership of committees<br>Election of Chair and Vice Chair<br>HTPM, Appraisal Arrangements<br>Adopt HLT Polices - 2017/18<br>Arrangements for Link Governor visits/CPD<br>SIP - Annual Summary - 2017/18<br>Receive HLT Data Booklet<br>Receive any reports and minutes from committees<br><b>Headteacher Report</b><br>Staffing overview<br>SDP - end of year outcomes 17/18<br>Teaching Profile<br>Overview of pupil outcomes 2017/18 including PPG pupils<br>School Roll and vacancies<br>Safeguarding<br>PPG<br>Sports Premium<br><b>Policies to be reviewed this term:-</b><br>Pay<br>Leave<br>Appraisal<br>Managing Absence<br><br><b>SENCO</b> | Receive SIP 1 report and targets for 2016 and 2017<br><br>Receive reports from committees<br>Receive Link Governor Reports<br>Governing Body training reports<br>Policy Review Cycle – 2017/18<br><br>Governance CPD Plan 17/18<br><br><b>Headteacher Report</b><br>Safeguarding Update<br>Teaching Profile update<br>Overview of PM objectives/ CPD plans<br>Exclusions<br>Attendance<br><br><b>Policies to be reviewed this term:-</b><br>Behaviour Principles – Written Statement<br>Staff discipline, conduct and grievance | Receive SIP 2 report<br>Receive reports from committees<br>Receive Link Governor Reports<br>Governing Body training reports<br>Budget Planning report - SDP expenditure for 2017/18<br><br><b>Headteacher Report</b><br>Staffing overview<br>SDP - end of year outcomes 17/18<br>Teaching Profile<br>Overview of pupil outcomes 2017/18 including PPG pupils<br>School Roll and vacancies<br>Safeguarding<br>PPG<br>Sports Premium<br><br><b>End of Autumn pupil outcomes</b><br>Teaching Profile<br>CPD plans<br>Attendance, punctuality and exclusion<br>Staffing update<br><br><b>Policies to be reviewed this term:-</b><br>Child Protection/Safeguarding<br>Complaints Procedure<br>Freedom of Information | Receive SIP 3 report<br><br>Ratify budget 2017/18 and surplus spend plan<br><br>HTPM arrangements - 2017/18 and agree external adviser<br><br>Staffing and Recruitment update 2017/18<br><br>Receive reports from committees<br>Receive Link Governor Reports<br>Governing Body training reports<br>Review Governance Plan 17/18<br><br><b>Headteacher Report</b><br><b>TAG report – Spring term</b><br>Impact of SDP - 2017/18<br>SDP priorities for 2017/18<br>Teaching Profile and impact of CPD<br>Impact of PE and Sports Funding<br>Progress towards end of year outcomes<br><b>Policies to be reviewed this term:-</b> |



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| Resources Committee  |  |   |  |   |
|--|--|---|--|---|
| Autumn 1 – 17 <sup>th</sup> Oct  | Spring 1 –30 <sup>th</sup> Jan   | Spring 2 – 20 <sup>th</sup> March   | Summer 1 – 24 <sup>th</sup> April  | 11 <sup>th</sup> July   |
| Agree terms of reference<br>Budget monitoring re –Month 6 report<br>PPG Expenditure Plan 2017/18 Impact<br>PE and Sports Funding Plan 2017/18 Impact<br>Scheme of delegation agreed<br>Fire Safety Audit<br>Arrangements for SFVS<br>Partnership Funding Plan<br>Ratify any salary adjustments<br>CPD Plan and Impact<br>Teaching Profile<br>Development of Middle Leaders<br>Census Information | Budget Monitoring – Month 10 report<br>Partnership Expenditure<br>Budget planning 17/18<br>Staffing update/ recruitment<br>Suitability and Conditions survey expenditure plan<br>Teaching Profile and Impact of CPD<br>Development of Middle Leaders | Draft budget and spend plan in place<br>End of year budget summary<br>Partnership Expenditure<br>Agree expenditure plan for SDP 2017/18<br>Staffing update/ recruitment<br>SLAs and Contracts - Review 2017/18<br>Resources Committee – Self Evaluation<br>Policies to be Ratified:<br><b>Health &amp; Safety</b> | Final budget and spend plan in place<br>Staffing and recruitment Plan 2017/18<br><b>SEF Leadership and Management</b><br>Health and Safety report<br>Statutory Testing reports | Review PPG expenditure plan 2017/18<br>Budget monitoring - Month 3 report<br>Staffing Profile - September 2017/18 |



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| Curriculum and Standards Committee   |  |  |  |   |  |
|--|--|--|--|---|--|
| Autumn 1 – 26 <sup>th</sup> Sept<br>Planning Meeting   | Autumn 2 28 <sup>h</sup> Nov   | Spring 1 – 6th Feb   |  | Summer 1 – 2 <sup>nd</sup> May  | Summer 2- 10 <sup>th</sup> July  |
| <p>Agree terms of reference<br/>Report of the impact of PPG expenditure plan 16/17<br/>Focus for CPD - Reading , Writing and Mathematics<br/>Receive Single Action Plan – 2017/18<br/><b>SEF – Pupil Outcomes</b></p> <p><b>Policies to be reviewed this term:-</b></p> <p><b>Staff to attend:</b><br/>SENCO<br/>Humanities Leader</p> | <p><b>SEN report</b> - overview of SEN register, standards and progress, quality of provision, Plan for improvement<br/><b>Data overview</b> – Year 6 / 2 progress towards targets for 2017<br/><i>RAISE and Governors’ Data Dashboard</i><br/><b>Policies to be reviewed:</b><br/><b>Behaviour</b><br/><b>Marking &amp; Feedback</b></p> <p><b>Staff to attend:</b><br/>Reading Lead<br/>Behaviour</p> <p><b>Staff to attend:</b><br/>Reading/Writing Leader<br/>PSHE/RE Leader</p> | <p><b>SEF – Personal Development, Behaviour and Welfare,</b></p> <p><b>Data overview - All cohorts/ groups PPG progress report</b></p> <p><b>Wider Curriculum Including reports from Foundation Subject Leaders</b><br/><b>Policies to be ratified:</b></p> <p><b>Staff to attend:</b><br/>Maths Leader<br/>Science Leader</p> | <p><b>SEF - Teaching and Learning</b><br/><b>SEF – Early Years</b><br/><b>CC Self Evaluation</b></p> <p><b>Policies to be ratified:</b><br/>SEN/Inclusion<br/>EYFS<br/><b>Staff to attend:</b><br/>EYFS Lead</p> | <p><b>Data overview - All cohorts/ groups</b><br/><b>PPG progress report</b></p> <p><b>Discuss SDP/CPD priorities for 2017/8</b></p> <p><b>Policies to be ratified:</b></p> <p><b>Staff to attend:</b><br/>Arts Leaders<br/>MFL Leaders</p> | <p><b>Overview of EY, Year 1 PSC, KS1 and KS2 tests and assessments</b><br/><b>Feedback from any HLT moderation</b></p> <p><b>Teaching Profile update</b></p> <p><b>Final SDP priorities for 2017/2018</b><br/><b>CPD plan 2017/18</b><br/><b>Policies to be ratified:</b><br/>SRE</p> |