



Everybody Excelling, Every Day, No Excuses!

Minutes and Actions Arising from the meeting dated 26th November 2019.

Committee Type: Curriculum and Standards

Present:
Head Teacher – Jo Riley
Chair - Rachel Urquhart
Kate Kardooni
Glaize Wallace
Morna Scales
Clerk – Charlene Young

Apologies:
Leilani Mellows-Facer
Cathy Leech

Action Description	Questions/Discussion	Agreed Action
<p>1. Agreement of Minutes from previous meeting</p>	<p>Minutes approved from last meeting.</p>	
<p>2. SEN report - overview of SEN register, standards and progress, quality of provision, Plan for improvement</p>	<p>12 children, mainly Early Years and KS1 being assessed for autism.</p> <p>KS2 not officially recognised by parents, some speech and language children also being assessed for autism.</p> <p>National average being 12% for all SEN - we are quite high.</p> <p>There has been a high interest in parent inquiries due to our social inclusion.</p> <p>HT re-sent bid to Hackney Council for school keeper's grant (£20,000) but no further capital funding available.</p> <p>Overall good SEN progress, language improvement defined as progress. However, The Learning Trust advised SEN to</p>	



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	<p>work at age expected level. HT felt strongly that SEN should be measured in another way.</p> <p>Rachel questioned if there are progress tools for monitoring SEN progress that any charities have developed.</p> <p>HT confirmed only at end of Year 2 and Year 6, one-to-one reading progress are currently being shown and used.</p> <p>Rachel suggested putting together a school statement of how we measure progress for SEN children.</p> <p>Maths Training took place last Friday for Maths Intervention Programme:</p> <ul style="list-style-type: none">• KS2 programme to help measure children underachieving• Starts in January 2020 for 10 weeks• 40 minutes outside Maths lesson• Will boost confidence• Data available end of spring term. <p>Emotional literacy support assistant moved back into reception due to higher need of challenging SEN children.</p> <p>Place to Be working with 13 children diagnosed with mental health needs including: OCD, recent bereavement, risk of exclusion, behavioural concerns. Making good progress, one-to-one reading going well - everyday reading to adults.</p>	<p>JR – To share with Governors how we measure progress for SEN children at the next meeting.</p> <p>JR - To update Governors on the Maths Intervention Programme next meeting.</p>
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	<p>How its measured? The benchmark they arrived on and moving up levels. Benchmarked twice a year.</p> <p>Physical Literacy - Cathy doing a good job covering mat leave.</p> <p>Quality first teaching is best for children, focus ongoing for CPD.</p> <p>Speech and Language Therapist attends 2 days per week.</p> <p>HT considering a part-time Speech and Language Therapist or part-time SEN Teacher for school next year.</p> <p>Successful coffee morning held last Friday by Hackney WAMHS Project, Place to Be and HT. Eight parents attended, may become monthly.</p> <p>HT plans to get additional counselling in school.</p>	<p>JR will visit Stormont House to gain more insight into how best the school could use a more permanent Speech and Language Therapist or SEN Teacher - feedback to be given to Governors.</p>
<p>3. Development of Middle Leaders</p>	<p>Half-termly meetings with Line Managers covering:</p> <ul style="list-style-type: none"> • Preparation for Ofsted • They share action plans and the use of knowledge organisers - leaders found useful • They will produce CPD next term on how to use for support staff - getting support staff more involved in subjects other than Maths and English. <p>Humanities Leader also doing The Middle Leaders Programme with The Hackney Teaching School's Alliance.</p>	



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	HT doing a new school SEF with SLT adding additional information.	JR to send up-to-date copy of SEF to Governors.
4. IDSR and response to questions	To be discussed at the next FGB meeting.	
5. Policies to be reviewed:		
a. Inclusion Policy	<p>No change from last year.</p> <p>SEND statement to put into Assessment Policy and in the SEN policy add section 'Refer to Assessment Policy'.</p>	JR to update Assessment Policy.
b. Marking & Feedback	<p>The aim is to reduce the marking and teaching to reflect this.</p> <p>Rachel shared that teachers are to teach and model what children need to improve on.</p> <p>Morna has produced new Teacher and Learning Policy.</p> <p>HT would like visualizers in each classroom but costing is £500 each.</p> <p>HT explained how teachers will complete checklist for diagnostic marking. This will allow:</p> <ul style="list-style-type: none"> • Children to write more independently • Teacher and child to reflect on learning through new marking checklist • This to begin in January 2020. 	JR to share diagnostic marking checklist with SLT next week.



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<p>6. CPD and Instructional Coaching</p>	<p>This training is following up with Line Managers and has been proven worthwhile.</p> <p>Last week review of CPD identified key areas to be worked on with line managers, whole review will take place this term including areas worked on.</p> <p>HT sent papers to teachers to be used and seen as a performance tool which allowed more reflective thinking.</p> <p>Feedback from children – Support staff being more patient.</p>	<p>JR re-writing Behaviour Policy over spring term 2020.</p>
<p>7. Wider Curriculum</p>	<p>Some improvement this half-term.</p> <p>Drop Down maybe taken away as improvements are needed in planning and teachers need to be able to show children are learning and not just enjoying this.</p> <p>The wider curriculum days timetable for art-based or DT take place every afternoon.</p> <p>UBS Developments:</p> <ul style="list-style-type: none"> • Money matched for choir at £1,000 • Music and Literacy possible trial with Year 3 for a term followed by whole school • BAME Volunteer Mentors will be reading and mentoring with Year 6 children. 	



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	<p>Prospective Governor will join Curriculum Committee as Resource Committee is strong – She will attend the next FGB meeting.</p> <p>Parent Governor, Richard will join also.</p>	
8. Reports from Link Governors	Governors to send reports before next FGM.	ALL
9. Preparation for OFSTED	<p>Governors to prep for Ofsted:</p> <ul style="list-style-type: none"> • Show leadership and management structure • Relay key messages about school • To complete link visits • Knowing the school and the data • Attendance positive - 96.7% • Ofsted priority areas - Maths, English and could be two topic areas such as History, Geography • Our strong areas – Maths, Science, PE • Areas still in development – Parts of Science • NFL ok and most areas generally ok • Union guidance up-to-date • Staff being paid for TLR's – staff to be aware of this. 	<p>ALL</p> <p>JR to review standardised testing.</p>
10. Feedback from any Governor Training.	<p>Leilani and Glaize attended Introduction to Governors – Beneficial but too much jargon used.</p> <p>In the absence of Sally and Liz, HT expressed how Morna has stepped up working alongside her. They work well together and are looking at ways of improving the curriculum together.</p>	JR to give feedback to training provider.



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<p>AOB</p>	<p>Behaviour in school – needs attention.</p> <p>Building works still taking place:</p> <ul style="list-style-type: none">• Noise is loud• Playground and dining hall has been disrupted• Works completed by Monday 9th December 2019. <p>Next Curriculum Meeting – 17th March 2020.</p>	<p>All subject leaders to be invited to next Curriculum Meeting.</p>
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