



Everybody Excelling, Every Day. No Excuses!

## Randal Cremer Governing Body Work Plan 2019/2020

Full Governing Body Meetings			
Autumn 1 - 1st Oct 2019	Autumn 2 – 10th Dec 2019	Spring - 24th March 2020	Summer 14 <sup>th</sup> July – <i>Combine with Standards</i>
<p>Membership and vacancies Review membership of committees Election of Chair and Vice Chair HTPM, Appraisal Arrangements Adopt HLT Polices - 2019/2020 Arrangements for Link Governor visits/CPD Receive HLT Data Booklet Receive any reports and minutes from committees Governors code of conduct <b>Headteacher Report</b> Staffing overview SDP - end of year outcomes 18/19 SDP – 19/20 Teaching Profile Overview of pupil outcomes 18/19 including PPG pupils School Roll and vacancies Safeguarding PPG Sports Premium <b>Policies to be reviewed this term:-</b></p> <ul style="list-style-type: none"> <li>• <b>Capability of Staff</b></li> <li>• <b>Admission Arrangements</b></li> <li>• <b>Complaints Procedure Statement</b></li> <li>• <b>Teacher Pay Policy</b></li> </ul>	<p>Receive SIP 1 report and targets for 2016 and 2017</p> <p>Receive reports from committees Receive Link Governor Reports Governing Body training reports Policy Review Cycle – 2017/18</p> <p>Governance CPD Plan 17/18</p> <p><b>Headteacher Report</b> Safeguarding Update Teaching Profile update Overview of PM objectives/ CPD plans Exclusions Attendance</p> <p><b>Policies to be reviewed this term:-</b> Behaviour Principles – Written Statement Staff discipline, conduct and grievance</p> <p><b>Policies to be reviewed this term:-</b></p> <ul style="list-style-type: none"> <li>• <b>Capability of Staff</b></li> <li>• <b>Child Protection</b></li> <li>• <b>Complaints Procedure statement</b></li> <li>•</li> </ul>	<p>Receive SIP 2 report Receive reports from committees Receive Link Governor Reports Governing Body training reports Budget Planning report - SDP expenditure for 2017/18</p> <p><b>Headteacher Report</b> Staffing overview SDP - end of year outcomes 17/18 Teaching Profile Overview of pupil outcomes 2017/18 including PPG pupils School Roll and vacancies Safeguarding PPG Sports Premium</p> <p><b>End of Autumn pupil outcomes</b> Teaching Profile CPD plans Attendance, punctuality and exclusion Staffing update</p> <p><b>Policies to be reviewed this term:-</b></p> <ul style="list-style-type: none"> <li>• Equality Information and Objectives Statement</li> <li>• Examination Contingency Plan</li> </ul>	<p>Receive SIP 2 report</p> <p>Ratify budget 2017/18 and deficit spend plan</p> <p>HTPM arrangements - 2017/18 and agree external adviser</p> <p>Staffing and Recruitment update 2017/18</p> <p>Receive reports from committees Receive Link Governor Reports Governing Body training reports Review Governance Plan 17/18</p> <p><b>Headteacher Report</b> Impact of SDP - 2017/18 SDP priorities for 2018/19 Teaching Profile and impact of CPD Impact of PE and Sports Funding Progress towards end of year outcomes</p> <p><b>Update on GDPR</b></p>



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<ul style="list-style-type: none"><li>• <b>Teacher Appraisal Policy</b></li><li>• <b>Whistleblowing Policy</b></li></ul> <p><b>SENCO</b></p>		<ul style="list-style-type: none"><li>• SRE Plan</li><li>• Staff Discipline, conduct &amp; Grievance</li><li>• Statement of procedures for dealing with allegations against staff</li><li>•</li></ul>	
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### Randal Cremer Governing Body Work Plan 2019/2020

Resources Committee				
Autumn 1 – 15 <sup>th</sup> Oct	Spring 1 –4 <sup>th</sup> Feb 2020	Spring 2 –17 <sup>th</sup> March* Combined with Curriculum	Summer 1 – 28 <sup>th</sup> April	7 <sup>th</sup> July –
Agree terms of reference Budget monitoring re –Month 6 report PPG Expenditure Plan 2017/18 Impact PE and Sports Funding Plan 2017/18 Impact Scheme of delegation agreed Fire Safety Audit Arrangements for SFVS Ratify any salary adjustments CPD Plan and Impact Teaching Profile Development of Middle Leaders Census Information  <b>Policy to Be agreed:</b> <ul style="list-style-type: none"> <li>• Accessibility Plan,</li> <li>• Charging &amp; Remissions</li> <li>• GDPR</li> <li>• Health &amp; Safety Policy</li> </ul>	Budget Monitoring – Month 10 report Partnership Expenditure Budget planning 17/18 Staffing update/ recruitment Suitability and Conditions survey expenditure plan Teaching Profile and Impact of CPD Development of Middle Leaders  <b>Policy to be agreed:</b> <ul style="list-style-type: none"> <li>• Premises Management Documentation</li> <li>• Register of Business interests,</li> <li>• Governor’s Allowances</li> <li>•</li> </ul>	Draft budget and spend plan in place End of year budget summary Partnership Expenditure Agree expenditure plan for SDP 2017/18 Staffing update/ recruitment SLAs and Contracts - Review 2017/18 Resources Committee – Self Evaluation Policies to be Ratified:  <b>Policies to be agreed:</b> <ul style="list-style-type: none"> <li>• Website</li> </ul>	Final budget and spend plan in place  Staffing and recruitment Plan 2017/18  <b>SEF Leadership and Management</b>  Health and Safety report Statutory Testing reports  <b>Policies to be agreed:</b> <ul style="list-style-type: none"> <li>• Single Central Record</li> </ul>	Review PPG expenditure plan 2017/18  Budget monitoring - Month 3 report  Staffing Profile - September 2020/21



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### Randal Cremer Governing Body Work Plan 2019/2020

Curriculum and Standards Committee					
Autumn 1 – 17 <sup>th</sup> Sept 2019 Planning Meeting	Autumn 26 <sup>th</sup> Nov 2019	Spring 2 – 17 <sup>th</sup> March 2020 * Combined with Resources		Summer 1 – 16 <sup>th</sup> June 2020	Summer 2- 14 <sup>th</sup> July Combined with FGB
<p>Agree terms of reference Report of the impact of PPG expenditure plan 16/17 Focus for CPD - Reading , Writing and Mathematics Receive Single Action Plan – 2017/18 <b>SEF – Pupil Outcomes</b></p> <p><b>Policies to be reviewed this term:-</b></p> <ul style="list-style-type: none"> <li>Supporting pupils with medical conditions</li> <li>SEND Policy</li> <li></li> </ul> <p><b>Staff to attend:</b> SENCO Humanities Leader</p>	<p><b>SEN report</b> - overview of SEN register, standards and progress, quality of provision, Plan for improvement <b>Standardised Testing Outcomes</b></p> <p><i>RAISE and Governors' Data Dashboard</i></p> <p><b>Policies to be reviewed:</b> Inclusion Policy Marking &amp; Feedback</p> <p><b>Staff to attend:</b> Reading Lead Behaviour</p> <p><b>Staff to attend:</b> Reading/Writing Leader PSHE/RE Leader</p>	<p><b>SEF – Personal Development, Behaviour and Welfare,</b></p> <p><b>KS1/KS2 Progress towards targets</b></p> <p><b>Interventions and impact all other year groups.</b></p> <p><b>Wider Curriculum Including reports from Foundation Subject Leaders</b></p> <p><b>Policies to be ratified:</b></p> <p><b>Policies to be reviewed this term:-</b></p> <ul style="list-style-type: none"> <li>EYFS</li> </ul> <p><b>Staff to attend:</b> Maths Leader Science Leader</p>	<p><b>SEF - Teaching and Learning</b> <b>SEF – Early Years</b> <b>CC Self Evaluation</b></p> <p><b>Policies to be ratified:</b> SEN/Inclusion EYFS</p> <p><b>Staff to attend:</b> EYFS Lead</p>	<p><b>Data overview - Standardised Testing All year Groups</b> <b>PPG progress report</b></p> <p><b>Discuss SDP/CPD priorities for 2017/8</b></p> <p><b>Policies to be ratified:</b></p> <p><b>Staff to attend:</b> Arts Leaders MFL Leaders</p>	<p><b>Overview of EY, Year 1 PSC, KS1 and KS2 tests and assessments</b> <b>Feedback from any HLT moderation</b></p> <p><b>Teaching Profile update</b></p> <p><b>Final SDP priorities for 2017/2018</b> <b>CPD plan 2017/18</b> <b>Policies to be ratified:</b> SRE</p>
	Link Visit to take place during 11th November to 22nd November.			Link Visit to take place during 1st to 12th June	