



140th Anniversary Year

Randal Cremer Primary School  
Ormsby Street  
E2 8JG

Head Teacher: Ms Jo Riley

☎: 02077398162

✉: [admin@randalcremer.hackney.sch.uk](mailto:admin@randalcremer.hackney.sch.uk)

**Everybody Excelling Everyday.  
No Excuses!**

### Spotlight on Attendance

Dear Parent/Carer

11<sup>th</sup> April 2016

As a school we are, committed to ensure that our children are provided with the best opportunities in order to achieve their potential. However, it is essential that our children aim for 100% attendance in order to take advantage of what is being offered at school.

We would like to congratulate the many parents who make sure their children attend school regularly. It is a parent's legal responsibility to ensure their children receive appropriate education.

#### May we politely remind you of the following:

- School starts @ 8.55am prompt. The children arriving late after this time will need to report to the school office.
- Please contact school before 09.15 if your child will be absent.
- Poor attendance will have a serious impact on your child's education – 90% attendance for a school year = 19 days of school missed (95hrs of Learning).
- The whole school attendance target for 2015/2016 is 97%.
- Ideally please make medical and dental appointments out of school hours. If this is not possible, confirmation of the appointment is required to ensure the absence is authorised.
- Please avoid arranging family holiday during term time. The Government states that children will not be granted an authorised absence unless there are exceptional circumstances.

#### **How does your child compare?**

Attendance during one school year	equals this number of days absent	which is approximately this many weeks absent	which means this number of lessons missed
90%	19 days	4 weeks	100 lessons
80%	38 days	8 weeks	200 lessons
70%	57 days	11.5 weeks	290 lessons

We recognise that parents have a vital role to play in ensuring regular and punctual attendance and as such value your support in this matter.

*Yours sincerely  
Jo Riley*

*Yours sincerely  
Romala Schwartz*

*Headteacher*

  
*Assistant headteacher Inclusion*

